



**Broughton High School
Provider Access Policy
(Baker Clause)
2023-2024**

Baker Clause Policy Statement Broughton High School

Introduction

This policy statement sets out Broughton High School's arrangements for managing the access of providers to every student in Years 7–11 to discuss both academic and non-academic routes that are available to them as part of a holistic careers programme enabling all our students to make an informed choice about their post 16 provision. This complies with the school's legal obligations under section 42B of the Education Act 1997. This is also measured regularly against the careers standards of the Gatsby benchmarks using a Compass Assessment framework and evaluation with students, teachers and SLT as part of a progressive careers programme.

Broughton high School proactively seeks to build relationships with 6th form schools, colleges, apprenticeship providers, universities and employers as we plan our careers programme and activities throughout the school year to ensure all our students have access to the most current and up to date careers information at key transition points. Broughton High School ensures that providers have multiple opportunities to speak to students and their parents across Years 7-11 to offer information on vocational, technical and apprenticeship qualifications and pathways, adhering to the *Skills and Post 16 Education Act 2022* we ensure:

- *At least* two encounters will be provided to pupils during the 'first key phase' (Years 8 and 9) which is mandatory for all to attend which takes place prior to 28th February during Year 9. This will aid pupils through the GCSE options process and help them to make informed decisions.
- *At least* two encounters will be provided to pupils during the 'second key phase' (Years 10 and 11) which is mandatory for all pupils to attend which takes place prior to 28th February during year 11. This will aid pupils in making informed choices on their post-16 options.

Management of Provider Access Requests

All formal requests should be emailed at least 4 weeks in advance of an expected date for the planned session. In the first instance, requests by providers should be sent to Mrs Smethurst via email smethurstj@broughtonhigh.co.uk and should include:

- the proposed format, timings and duration of the planned session.
- the number of staff from the provider's organisation who propose to visit.
- any support requirements needed from the school.

Any provider wishing to access or provide IAG to our students as part of our careers programme will be supported by our teaching staff throughout their visit and never left unattended. Venues will be allocated appropriate to the activity, and we will make available

appropriate resources to support provider presentations, which will be discussed and agreed in advance to ensure material meets our quality assurances and security measures.

All visitors must be familiar to and adhere to the School's Safeguarding and Child Protection Policy which can be found [here](#).

All requests will be given due consideration from our designated Careers Lead, Mrs Smethurst and Senior Leadership. Requests will be considered against:

- clashes with other planned activities or visits.
- interruption to preparation for public or internal examinations.
- availability of school staff, space and resources to host the session.

The Headteacher may refuse a request if it would be likely to be detrimental to the safety or wellbeing of pupils or staff, or if granting the request would be likely to bring the school into disrepute.

Pupil Offer and Opportunities for Access:

We have a range of flexible programmes to ensure our students and parents have access to a full careers programme of information through assemblies, drop-in lunch times, parents evenings, careers fairs, apprenticeship workshops, online/virtual encounters, newsletters and project week activities.

Any provider is welcome to contact us to discuss what they can provide for our students and how we can best accommodate your support.

Typical CEIAG activities can be found below for years 7-11.

Broughton High School – Careers Events Charter – 2022/2023
Year 7
Careers Assembly – Delivered by Careers North
Careers Champions recruited and trained – Delivered by Careers North
Careers Action Planning
Careers Conversations (Interviews)
Careers Fair
Young Enterprise – Learn to Earn
National Careers Week – Careers Challenge (STEM Project)
National Apprenticeships Week – Apprenticeships in the curriculum area.
Job of the week, LMI and careers notices in the newsletter
Lunch time careers club
Year 8
Careers Fair
Preston College - Careers Week – Pathway and options support assembly.
Careers Conversations (Interviews)
National Careers Week – Careers Challenge (STEM Project)

Meet the expert
National Apprenticeships Week – Apprenticeships in the curriculum area.
Job of the week, LMI and careers notices in the newsletter
Lunch time careers club
Year 9
Careers Fair
Careers Conversations (Interview) – Options Process (Pupils triaged – SEND, PP, Low Achievers).
Preston College - Careers Week – Pathway and options support assembly.
Meet the expert
National Apprenticeships Week – Apprenticeships in the curriculum area.
Young Enterprise – Route to Success
Job of the week, LMI and careers notices in the newsletter
Lunch time careers club
Year 10
Careers Fair
Cardinal Newman Assembly
Preston College Assembly
Runshaw College Assembly
Myerscough College Assembly
Apprenticeship assembly – ASK Apprenticeships
Young Enterprise – Employability Masterclass
Careers Conversations (Interview) Triage based on need and priority
'See-it Be-It' Workshops- Virtual presentations with employers.
Young Enterprise – Employability Masterclass
Careers 'Drop Down Morning' Carousel of activities and workshops <ul style="list-style-type: none"> - WEX preparation. - Breaking Stereotypes (Guest speakers). - Apprenticeship workshop (ASK Apprenticeships). - Next Steps action planning.
Job of the week, LMI and careers notices in the newsletter
National Apprenticeships Week – Apprenticeships in the curriculum area.
Cardinal Newman Taster Day
Preston College Taster Day
Runshaw College Taster Day
Preston Vocational College- Associate employers – Presentation
3 Day In-Person Work Experience Placement
Lunch time careers club
Year 11
Mock Interviews
Careers Conversations (Interview) – Options Process (Aim is that all Y11 pupils have their 1:1 appointment by the end of the year)
Careers Fair
Young Enterprise – Employability Masterclass
Cardinal Newman Assembly
Preston College Assembly
Runshaw College Assembly
National Apprenticeships Week – Apprenticeships in the curriculum area.
Careers Week - Apprenticeship assembly – Training 2000
Apprenticeship Workshop – Training 2000
Apprenticeship assembly – ASK Apprenticeships
Apprenticeship workshops – ASK Apprenticeships
Preston Vocational College- Associate employers – 1:1 Mock Interviews
Preston Vocational College- Construction Industry Training Board - CV Writing workshop

Careers North attend Parents Evening
BAE – Insight Afternoon (On site visit)
Job of the week, LMI and careers notices in the newsletter
Lunch time careers club
Parents
Parents may attend Careers Conversations (Interview)
Job of the week, LMI and careers notices in the newsletter

Providers are welcome to leave copies of their prospectus' or course literature and we will distribute them to relevant students and have them available in our careers section within the school library. Students can drop into our library to access this information or will be provided relevant information in their careers guidance interviews with our independent advisors Career North.

We promote and distribute details of careers and apprenticeship literature and vacancies to all relevant students and parents through promotion in our weekly newsletter.

Broughton High School provides a comprehensive CEIAG package, with exposure and encounters with educators, training providers and further education institutions at the heart of its offer. We welcome any requests for access which will inform our pupils on their next steps post-16.

For questions on this policy statement or the wider Careers Information, Advice and Guidance (IAG) programme at Broughton High School please do not hesitate to contact Mrs J Smethurst smethurstj@broughtonhigh.co.uk

Any provider who may have a complaint should contact the Head Teacher Mr D Botes by email botesd@broughtonhigh.co.uk outlining the nature and detail of the complaint.

Approved

Headteacher D.Botes (12.12.23)
Governors (12.1.24)