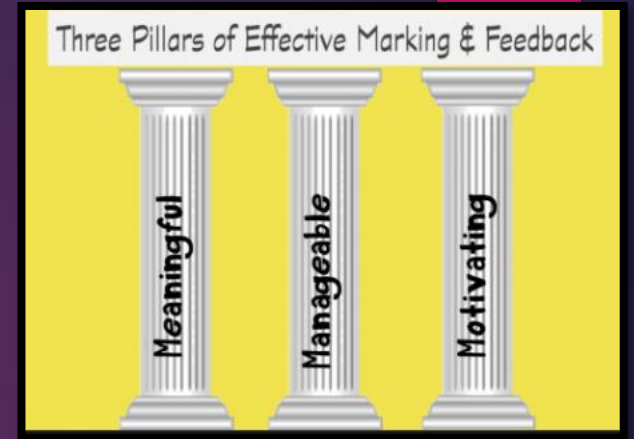


Computing 'Presentation, Marking and Feedback' eBook.



The rationale of the Computing e-folders

- ▶ We have stopped using physical folders and keep all work in digital format.
- ▶ Pupils are regularly reminded to keep their work organised in a proper folder hierarchical structure with meaningful names for folders and files.
- ▶ Work/homework to be marked is sent to the teacher via Firefly which is where we provide written feedback to pupils.
- ▶ We are phasing in One Drive (Year 7 and Year 8) and phasing out the use of the N drive, so pupils can access and continue their school work from home and vice versa.
- ▶ Any written tests (mainly at KS4) that are done on paper are retained by the teacher after pupils have made corrections (in purple). These are retuned to pupils at exam time so they can revise from them.
- ▶ Pupils have a Review/Recall PowerPoint, where they answer key questions at the start of the lessons. If it is right, pupils change the text to green, if it is wrong pupils write the correction and change the text colour to purple.

Marking and feedback policy in Computing:

- ▶ Pupils should receive feedback from teachers every fortnight (in line with the school's marking and feedback policy).
- ▶ Feedback can take a range of different forms such as: detailed marking / annotating of work, verbal feedback and whole-class feedback.
- ▶ It is important that pupil effort is recognised and rewarded and any substandard work re-done.
- ▶ Teachers should use the marking codes opposite to make marking manageable. Good idea to write them in brackets e.g. (A)
- ▶ Pupils are given DIRT time after written feedback. They use this to improve their work based upon the feedback. Where possible they may use purple text to show it was a correction.

Marking codes:

- SP.** Spelling error
- C.** Capital letter
- P.** Missing punctuation
- Gr.** Grammatical error
- ?** Unclear expression
- A.** An action to complete

How a pupil should set their work out:

- ▶ When word processing, classwork or homework should be recorded in the margin.
- ▶ The title should be underlined in the centre of the page. Needs to stand out, e.g. through use of large font size or bold.
- ▶ The date should appear on the right hand side of the page.

Classwork

6th December 2021

Main text goes here.

Logo Evaluation

Eg of Written Feedback

- ▶ Action code written in brackets
- ▶ Notice the overall feedback sheet added to the **whole class**.
- ▶ Award reward points where appropriate.
- ▶ So pupils will receive individual feedback as well as on overall feedback relating to the whole class. (See next slide for more details).

The screenshot shows a digital feedback interface. On the left, a list of students is displayed: 'All Students' (File sent), 'Florence' (File sent), 'Jessica' (File sent), and 'Jack' (File sent). The 'Jessica' entry is highlighted. On the right, a feedback window is open for Jessica, dated 'Thur 25 Nov, 13:15'. The window has a toolbar with buttons: 'Revert to To Do', 'Request Resubmission', 'Confirm Student is Excused', 'Add Comment', and 'Add File'. The main content area shows a file upload section with the text 'You added a file:' and the filename 'Feedback on the Cyber security comic - 9JG.docx'. Below this are 'View File' and 'Download File' buttons. A red box labeled '1' highlights this section. Below the file section is a comment section with the text 'You added a comment:'. The comment reads: 'This should have been exported as a pdf Jessica, otherwise people without the comic life software will not be able to view the file. (A) To improve further: Under each section, provide more detailed guidance on how to protect yourself against individual Malware Overall, good effort. " [Edited]'. A red box labeled '2' highlights this comment section.

Excellent work Annabel.

x2 Merits awarded.

You have included relevant images and explained very succinctly how to protect yourself for each type of malware.

(A) To improve:

Differentiate the section on how to protect yourself from the other text by using a different colour or font style. How else could you have achieved this?

Overall Class feedback sent via Firefly

- ▶ Pupils download the overall feedback from Firefly and (after having read through it) save to the relevant folder for that work on their N drive/One Drive.
- ▶ Pupils then use the overall and individual feedback to spend some time improving the work/Digital product.

8JF Class Feedback on Logo Evaluation

- 1) Some very good detailed work, justifying the different aspects of your logo, e.g. why you chose that font, colour, shape etc.
- 2) **To improve:**
 - a. Include the actual logo image on the evaluation document so we can see what you are writing about
 - b. Ensure your name and date are in the header of the document
 - c. Use paragraphs to break up your text
 - d. Text size should not be larger than size 14
 - e. Ensure you mention your target audience and how what you have done relates to the. E.g. are you aiming for a particular age range? Or a particular gender or type of people?